

Mitchell Township Board
December 12, 2016
Meeting Minutes

The Regular Meeting of the Mitchell Township Board was called to order by Supervisor Brimm, on Monday, December 12, 2016 at 7:00 p.m. at the Mitchell Township Hall, 6849 W. Tower Road, Curran, Michigan.

Members present: Supervisor Carla Brimm, Treasurer Kevin Small, Clerk Donita Charron, Trustee Paula Taylor, Trustee Michael DeJarlais

Members absent: None

Others present: Fire Chief Mike Lay, Auditor Robert Carpenter and Commissioner Wnuk

November 7, 2016 Regular Meeting Minutes

It was moved by Charron, supported by Taylor, to approve the November 7, 2016 regular meeting minutes with correction. Yes – 5 No – 0 Absent – 0 Motion Carried.

November Financial Reports

It was moved by Small, supported by Charron to file the November's financial report. Yes – 5 No – 0 Absent – 0 Motion Carried.

Public Comment:

- CPA Robert Carpenter presented the Township Audit for Fiscal Year 2015-2016. His report was favorable to the Township, found the Township to be following correct accounting practices and did not find any discrepancies.

Departmental Reports

Assessing

- Board of Review Meeting December 12, 2016 had one Disabled Veteran Exemption

Fire Department

- 1 Fire and 3 First Responders runs for the Month of November
- The on demand generator was installed November 7th and 8th at the Fire Dept.

It was moved by Charron, supported by Small to have the Fire Department pay the Township the annual \$2400.00 for accounting.

Yes – 5 No – 0 Absent – 0 Motion Carried.

Planning Commission

- Next Planning Commission Meeting will be December 14, 2016

Zoning Administrator

It was moved by Small, supported by DeJarlais to file November's Zoning Report as presented. Yes – 5 No – 0 Absent – 0 Motion Carried.

Cemetery

- None

Roads

- None

Building

- The on demand generator for the Township Hall was installed November 9th and 10th
- The Township has some windows that have lost the seal; the Clerk will look to see if we have a warranty for them.

Park

- None

Election

- The General Election on November 8th was uneventful with no problems to report

Correspondence

It was moved by Charron, supported by Small to send 2 Board Members to the MTA Training in Alpena.

Yes – 5 No – 0 Absent – 0 Motion Carried.

Old Business

- None

New Business

It was moved by Small and supported by Charron to pay Visa \$864.75 for postage for tax bills.

Yes – 5 No – 0 Absent – 0 Motion Carried.

It was moved by Charron and supported by Small to appoint Rose Marie Reynolds and Alan Fletcher to the Board of Review for a term of 2 years and to appoint Sharon Murnock and Sarah Conner for a term of 1 year.

Yes – 5 No – 0 Absent – 0 Motion Carried.

It was moved by Brimm and supported by Small to appoint Robert Hagerty to the Planning Commission for a term of 3 years, to appoint Herb Trader and Ray Brimm for a term of 2 years and Bruce Conner for a term of 1 year.

Yes – 5 No – 0 Absent – 0 Motion Carried.

Next meeting February 13, 2016 at 7:00 p.m.

Meeting adjourned 8:37 p.m.



Donita Charron, Clerk



Carla Brimm, Supervisor