

**Mitchell Township Board
February 8, 2021
Meeting Minutes**

The Regular Meeting of the Mitchell Township Board was called to order by Supervisor Brimm, on Monday, February 8, 2021 at 6:00 p.m. via conference call. All Board Members were present at their homes within Mitchell Twp.

Members present: Supervisor Carla Brimm, Treasurer Kevin Small, Clerk Donita Charron, Trustee Paula Taylor, Trustee Douglas (Mike) Lay

Members absent: None

Others present: 2 members of the community

December 14, 2020 Regular Meeting Minutes

It was moved by Charron, supported by Taylor, to approve the December Regular Minutes.

Upon a roll call vote:

Aye: Taylor, Small, Brimm, Charron and Lay

Nay: None

December and January Financial Reports

It was moved by Small, supported by Lay to file December and January financial reports.

Upon a roll call vote:

Aye: Taylor, Small, Brimm, Charron and Lay

Nay: None

Public Comment:

Michelle, a community member commented that she appreciated the Board taking a proactive approach to managing the Township property at Crooked Lake.

The Board has received some negative reaction to the logging of the Township property, but more people have had a positive reaction and look forward to what changes are to come.

Departmental Reports

Assessing

- *BOR will be having an organizational meeting March 2nd, BOR March 8th and March 10th*

RESOLUTION 21-01 FOR POVERTY EXEMPTION

WHEREAS, the adoption of guidelines for poverty exemptions is required of the Harrisville Township Board and

WHEREAS, the principal residence of persons, who the Supervisor/Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the Township of Harrisville of Alcona County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the Supervisor/Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, Poverty Exemption Affidavit.

- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the 2021 Federal Poverty Income Guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

Federal Poverty Guidelines Used in the Determination of Poverty Exemptions

Size of Family Unit	2021 Poverty Guidelines
1	\$12,760
2	\$17,240
3	\$21,720
4	\$26,200
5	\$30,680
6	\$35,160
7	\$39,640
8	\$44,120
For each additional person	\$4,480

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Supervisor/Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

The foregoing resolution offered by Township Board Member Donita Charron and supported by Township Board Member Paula Taylor.

Upon roll call vote, the following voted:

"Aye": Carla Brimm, Mike Lay, Paula Taylor, Kevin Small and Donita Charron

Nay: None

Mitchell Township Clerk declared the resolution adopted on February 8, 2021.

Resolution 2021- 2 Asset Level Test for Board of Review

February 8, 2021

It was moved by Kevin Small, supported by Paula Taylor to adopt the following Asset Level Test for Board of Review use:

“That the tangible assets not exceed \$10,000 excluding the primary residence, 1 automobile and/or \$5,000 in liquid assets.”

If any pertinent additional information is forthcoming, the determination may be amended based on consideration deemed relevant by the Board of Review on a case-by-case basis.

Income producing parcels may be treated at discretion by the Board of Review.

By a Roll Call Vote the following voted:

"Aye": Carla Brimm, Mike Lay, Paula Taylor, Kevin Small and Donita Charron

Nay: None

Mitchell Township Clerk declared the resolution adopted on February 8, 2021.

MITCHELL TOWNSHIP RESOLUTION 2021-3

Authorization to Allow Local Residents to Protest in Writing to Board of Review

WHEREAS, the Township Board of Mitchell Township, Alcona County, Michigan, desires to ease the burden on taxpayers, the assessor, and the board of review by allowing all taxpayers the opportunity to file a protest before the board of review by letter; and

WHEREAS, the Township Board of Mitchell Township, Alcona County, Michigan, is authorized by THE GENERAL PROPERTY TAX ACT 206 of 1893, MCL 211.30(8) to adopt a resolution authorizing a resident taxpayer to file his or her protest before the board of review by letter without a personal appearance by the taxpayer or his or her agent.

NOW, THEREFORE, BE IT RESOLVED by the Township of Mitchell, Alcona County that all resident taxpayers, or their agents, are authorized to protest to the board of review by letter. Said letters must be delivered to the physical or electronic address provided in the public notice or publication. For the March meeting of the board of review, letters must be received prior to the deadline on the publication. For the July and December meetings of the board of review, letters must be received by 5:00pm on the day prior to the meeting stated on the public notice; and

BE IT FURTHER RESOLVED, that Mitchell Township shall include a statement notifying taxpayers of this option in each assessment notice under section 24c and on each notice or publication of the meeting of the board of review.

The foregoing resolution was offered by Board Member Donita Charron and supported by Board Member Paula Taylor.

Upon roll call vote, the following voted:

Aye: Carla Brimm, Mike Lay, Paula Taylor, Kevin Small and Donita Charron

Nay: None

Abstain: None

The Chairman declared the motion carried, and Resolution 2021-3 duly adopted this 8th day of February, 2021.

Fire Department

- The Fire Dept will be receiving a grant from the DNR for a 50/50 match

It was moved by Charron, supported by Small to put the 1996 ambulance out for bid.

Upon a roll call vote:

Aye: Taylor, Small, Brimm, Charron and Lay

Nay: None

Planning Commission

- *Next meeting March 10th*

Zoning Administrator

- January report accepted

Cemetery

- *New flags are to be purchased*

Roads

- MDOT will be attending next meeting to discuss speed limits and passing lane at the junction

Building

- It was the consensus of the Board not to rent out the hall until a less restrictive time.

Park

It was moved by Charron, supported by Small to allow cutting of the downed trees and brush for firewood on a first come first served basis.

Aye: Taylor, Small, Brimm, Charron and Lay

Nay: None

Election

- An Audit of ballots was preformed and sent to the State

Correspondence

- *None*

Old Business

- None

New Business

- *Budget workshop meeting will be February 22nd or March 2nd*

Next meeting February 8, 2021 at 6:00 p.m.



Donita Charron, Clerk

Meeting adjourned 7:20 p.m.



Carla Brimm, Supervisor